



Job Description

Job Title: Production Operator **Reference:** PO/144017
Department: Production **Reporting to:** Unit Manager
Location: Springtown, L'Derry **Date:** June 2014

Job Summary:

Responsible for performing machine tending operations, operating a variety of machines in a production environment

Main Tasks:

- Work under general supervision, performing routine and complex manufacturing problems as per traveller, manufacturing processes and associated documents.
- Perform manual/Electronic data entry requirements at each operation.
- Undertake training in multiple processes.
- Demonstrate tasks when certified to uncertified operators and check their work.
- Report equipment downtime to the Unit Manager and record on Equipment Tracking System.
- Attendance at production meetings as directed.
- When required work as part of a continuous improvement team.
- Compliance with Company's Health & Safety policy and procedures.
- Flexible to transfer to any other duties considered necessary to meet the needs of the business.

Key Responsibilities:

- Wear appropriate safety protection at all times and ensure compliance with Health & Safety policy and procedures.
- Maintain one's own work area to established housekeeping standards.
- Perform to meet departmental goals and quality targets.
- Provide quality products and services that meet customer requirements.
- Maintain processes within pre-determined limits and monitor non-conformance.
- Help identify and eliminate problems.
- Assist in simplification and/or improvements of procedures, techniques or processes.
- Adhere to all relevant documentation systems used in the production procedure.
- Observe Clean room and wafer handling etiquette.
- Undertake training as required.

The above statements reflect the general tasks, duties, activities and/or responsibilities necessary to describe this position and is not intended to set forth all of the specific requirements of the job. These job duties/responsibilities may change or vary in response to business needs