



Back Up Now! User Manual

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Quantitative usage examples for various applications are for illustrative purposes.

Actual quantities will vary based on various factors, including file size, file format, features, and application software. The export or re-export of hardware or software containing encryption may be regulated by the U.S. Department of Commerce, Bureau of Industry and Security (for more information, visit www.bis.doc.gov) and controlled for import and use outside of the U.S. Actual data rates may vary depending on operating environment and other factors. Complying with all applicable copyright laws is the responsibility of the user. All coded instruction and program statements contained herein is, and remains copyrighted works and confidential proprietary information of Seagate Technology LLC or its affiliates. Any use, derivation, dissemination, reproduction, or any attempt to modify, reproduce, distribute, disclose copyrighted material of Seagate Technology LLC, for any reason, in any manner, medium, or form, in whole or in part, if not expressly authorized, is strictly prohibited. Seagate reserves the right to change, without notice, product offerings or specifications.

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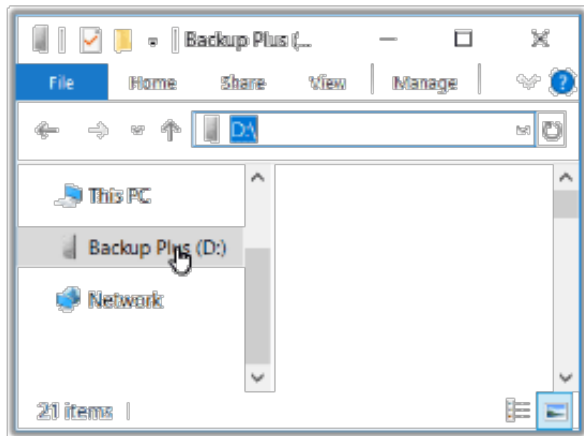
Back Up Now! (Windows)

Connect your storage device to your computer and you're ready to back up your important files and folders. The fastest way to back up is to select items on your computer and copy them to your drive by dragging and dropping. If you want to continuously sync data between your computer and your drive, you can create an automated Sync Plus plan with Tookit.

Single backup— drag and drop

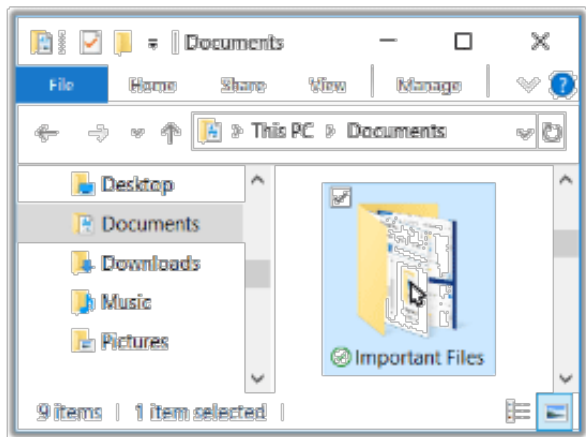


- 1 Open a File Explorer window and click on your drive

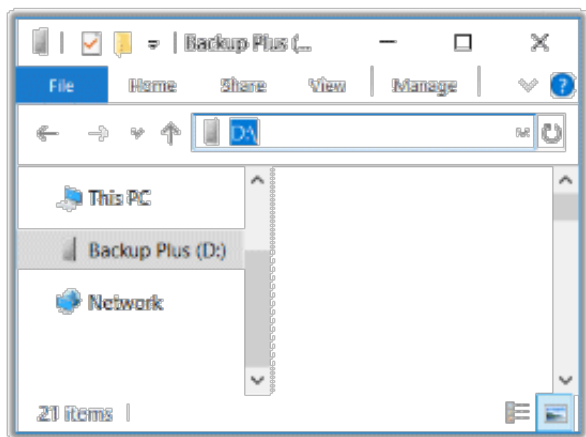
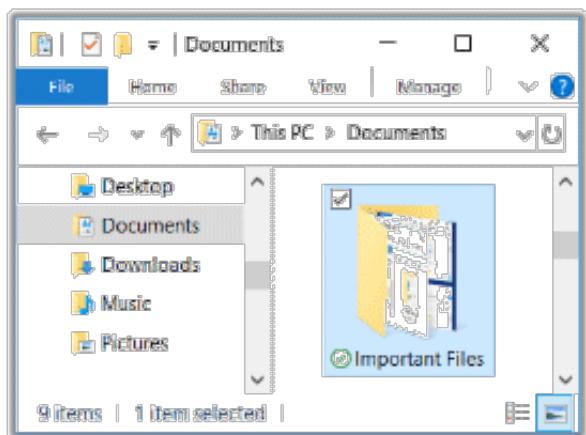


Windows 7—Use Windows Explorer to drag and drop items.

- 2 Open another File Explorer window and select folders or files on your computer to back up

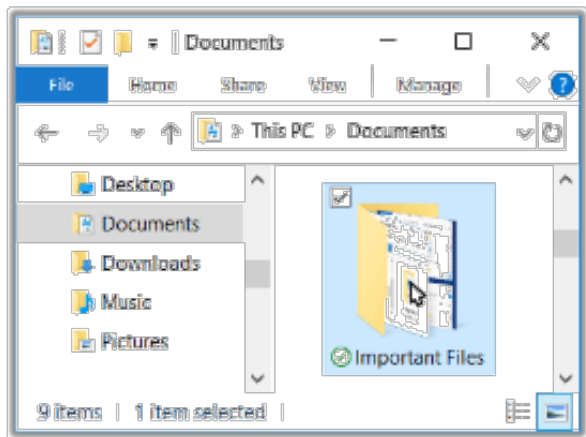


3 Drag items to your drive



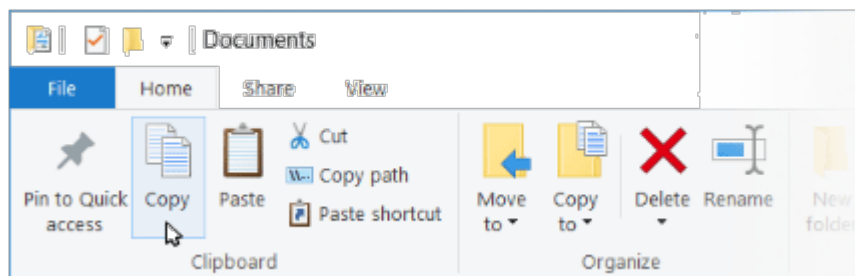
Want a faster way? Just copy and paste

1 Open a File Explorer window and select folders or files on your computer to back up



Windows 7—Use Windows Explorer to select items.

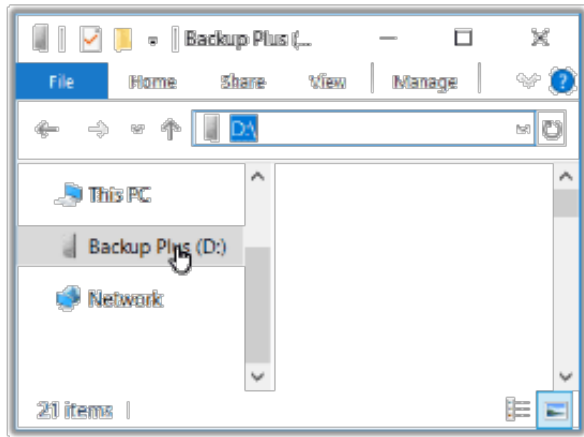
2 Click Copy on the Home menu



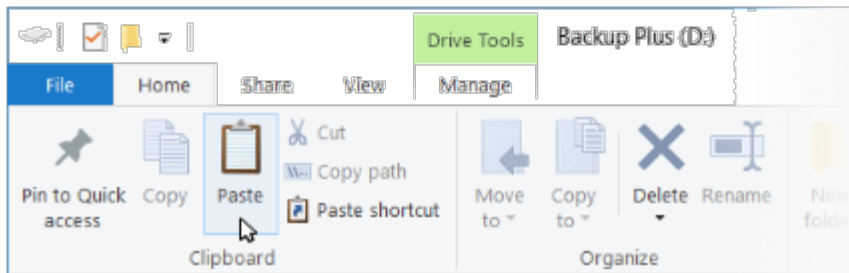
Other ways to copy to the clipboard

- Hold down the **Ctrl** key and press **C**.
- Right-click on files and select **Copy** from the context menu.

3 Click on your drive



4 Click Paste on the Home menu



Other ways to paste files copied to the clipboard

- Hold down the **Ctrl** key and press **V**.
- Right-click on files and select **Paste** from the context menu.

Automated syncing with Toolkit



Set up a Toolkit Sync Plus plan

Toolkit's easy-to-use Sync Plus feature continuously syncs data between your computer and your drive, ensuring your files are available in both places. Whenever you add, edit, or delete files on one device, Sync Plus automatically updates the files on the other.

Stay in sync

Sync folders on your PC with folders on your drive.

Archive deleted files

Automatically copy files you've deleted to the archive folder on your drive.

For details, see the [Toolkit User Manual](#).

Windows native backup solutions

Windows also has backup solutions. For details, choose your version of Windows:

- [Windows 7](#)
- [Windows 8, Windows 8.1](#)
- [Windows 10](#)

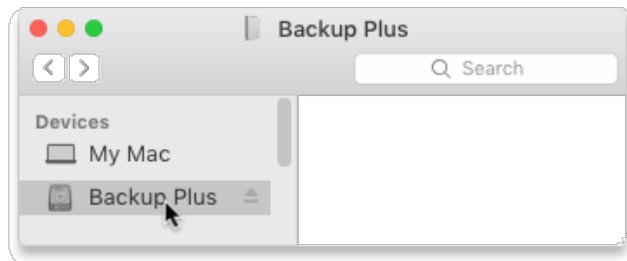
Back Up Now! (Mac)

Connect your storage device to your computer and you're ready to back up your important files and folders. The fastest way to back up is to select items on your computer and copy them to your drive by dragging and dropping. If you want to continuously sync data between your computer and your drive, you can create an automated Sync Plus plan with Toolkit.

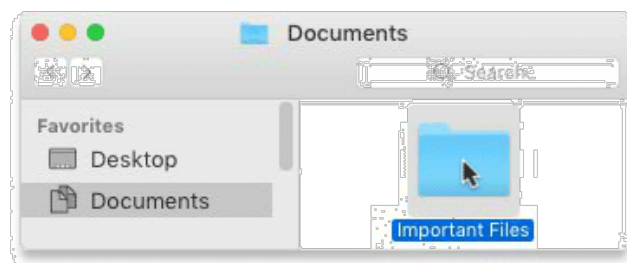
Single backup— drag and drop



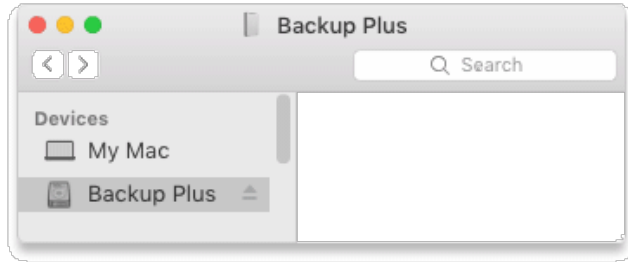
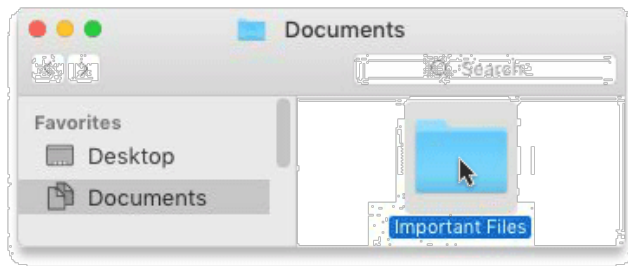
- 1 Open a Finder window and click on your drive



- 2 Open another Finder window and select folders or files on your computer to back up

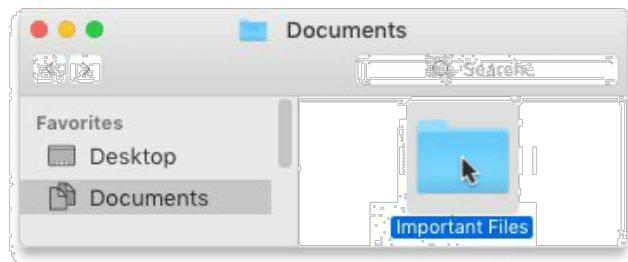


- 3 Drag items to your drive

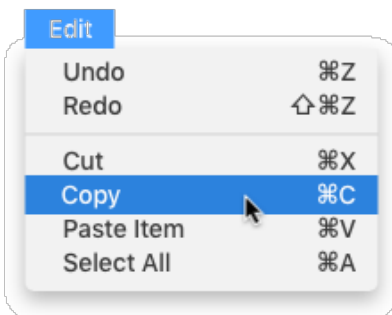


Want a faster way? Just copy and paste

1 Open a Finder window and select folders or files on your computer to back up



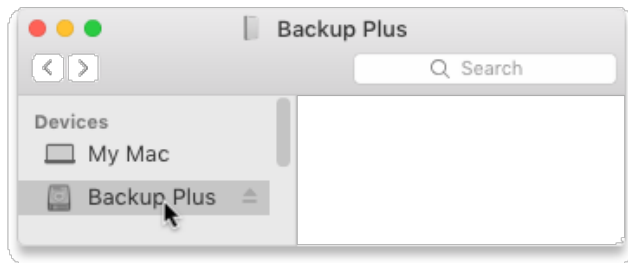
2 Choose Copy from the Edit menu



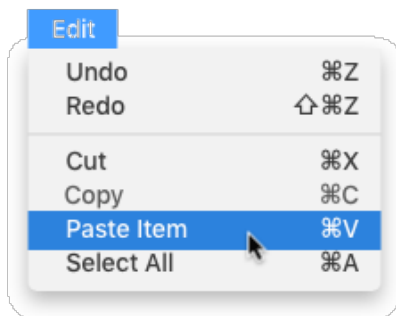
Another way to copy to the clipboard

Hold down the **Command** key (⌘) and press **C**.

3 Click on your drive



4 Choose Paste Item(s) from the Edit menu



Another way to paste files copied to the clipboard

Hold down the **Command** key (⌘) and press **V**.

Automated syncing with Toolkit



Set up a Toolkit Sync Plus plan

Toolkit's easy-to-use Sync Plus feature continuously syncs data between your computer and your drive, ensuring your files are available in both places. Whenever you add, edit, or delete files on one device, Sync Plus automatically updates the files on the other.

Stay in sync

Sync folders on your Mac with folders on your drive.

Archive deleted files

Automatically copy files you've deleted to the archive folder on your drive.

For details, see the [Toolkit User Manual](#).

Native macOS solution

Time Machine is an automated backup feature built into your Mac. For details, see this [Apple support article](#).